### **IUMS Finance Module**

#### **IUMS LINK ON PDKV WEBSITE**



#### **IUMS LOGIN PAGE**

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#### ADDING NEW SCHEME

- STEPS TO ADDING NEW SCHEME.
- 1)Click on Master Data Option you will see Scheme project option.

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#### Click on Scheme Projects for New Scheme Add

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# After Clicking on Scheme Project The Following Screen Display

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#### Process of Adding Scheme on From Scrreen

#### • Steps 1) Click on Add Button

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#### After Click on Add Button

- Type scheme Name infront of insert option textbox and select DDO.
- After Typing Name of Scheme Click On Insert Button Then Your Scheme ADD successfully.

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#### After Succesfuuly Adding Scheme Then.

- Link Bank Account for That Scheme.
- Select Scheme Bank Account ADD Option For link Bank to Scheme.



### After Clicking on Scheme Bank Account ADD This Following Screen will Display.

 Select DDO Then Your New Scheme And Select Bank and Bank Account Option .Then Click on Save Button for Succesfully link bank on your Scheme.

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# Budget Module For Adding Grant to New Scheme Also old Scheme.

- Click On Budget Option For Adding Grant To Scheme.
- Select Option Budget Allotment.

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# After Clicking on Budget Option This Screen Will Display.

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#### Steps To Allot Budget to Scheme.

- Select Option Finnacial year, DDO Name, Scheme/Dept, Scheme name option.
- Select Account Head, Account type, Amount.
- After this Click On Save Button. For suuccefuuly Alloeted Grant.

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### KVK-48 Adding BILL Process. Clicking on Revenue expenditure(MES)KV48

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3- Debt Receipt(MRS)         4- Debt Payment(MES)/KV-49         5- MES Approval         6- MRS Approval         7- Maintain Bill details         8- Maintain Bill neward Details         9- Maintain Bill Audit         10- Maintain Bill Approval         11- Maintain Bill Cheque	DDO Name Name Name Order No Order No Order Date
12- Enter Medical Bill Detail(KV-47)   13- Bank Account Balance   14- Date Wise Bill List   Annual Accounting Reports   Monthly Accounting Reports   Confidential Report   Budget Module   Nodal Cell ICAR   Tour Module   V   Copyright©2024 iWeb Technology Solutions Pvt. Ltd. and/or it	Amount Narration

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#### Select options Dept/Scheme,Schem Name,Bank Account

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#### After Selecting Then Select Account head,Account,Amount,Sanction order . Then Click ON SAVE BUTTON .

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### After Clicking on Maintain Bill Details Then Follwing Screen Will Be Display.

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Transaction type *       Select Transaction type       Department or Scheme Flag *       Select Department or Scheme *       Select Department or Scheme *         Do Bill Date *       From Date       Do Bill No. *       Select Do Bill No. *       Show	
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Select Options Transaction type, Dept/Scheme Scheme Name, DoBillDate, Do bill no .then click on Show.

• After Clicking on Show Button your Adding Bill Details Show you Have to Check Then Submit Bill, Clicking on Submit Button.

### After Submitting Bill Details .Then Print KVK-48 Report From Following Screen.

#### Click on Print Kv48 Report. Ē ڬ New Tab $\times$ Ø pdkv.ac.in/ $\times$ IUMS University Management S × MSN India | Breaking News, Entr Ē $\times$ $\rightarrow$ C OA → https://iums.pdkv.ac.in/iums/Default.aspx 80% 52 $\bigtriangledown$ $\equiv$ Dr. Panjabrao Deshmukh Krishi Vidyapeeth, Akola pf@gmail.com-Rahul Rokad Login Time: 11:04:46 **PDKV-Akola** Maintain Bill details ^ 9- Maintain Bill Audit 10- Maintain Bill Approval NOTE 1:-You can't edit or modify the Bill Details once click on Submit button successfully. NOTE 2:-KV-48 साठी Transaction type 'Rev Exp' सिलेक्ट करा आणि KV-49 साठी Transaction type 'Debt Head Exp' सिलेक्ट करा 11- Maintain Bill Cheque NOTE 3:-प्रिंट जर निघत नसेल तर Show बटनवर क्लिक करुन बिल सबमिट करा, त्यानंतर प्रिंट निघेल.!!! 12- Enter Medical Bill Detail(KV-47) Transaction Department o 13- Bank Account Balance Department or Scheme \* AICRP PHT Rev Exp SCHEME type \* Scheme Flag \* 14- Date Wise Bill List 20/05/2024 Select Do Bill No. $\mathbf{\sim}$ Annual Accounting Reports Do Bill Date \* Do Bill No. \* Please select Do Bill No. Monthly Accounting Reports 1- Monthwise Revenue Statement(MRS) 2- Monthwise Expenditure Statment(MES) 3- Print KV-48 / KV-49 4- Print KV-47 5- Monthly Data Entry Status 6- Print Actual Revenue & Dept Head Receipt Remittence 7- Print Monthly Account Report 8- Monthwise Balance Sheet 9- Print Monthwise Consolidated Reports 10- University Level Bill Details Confidential Report **Budget Module** Nodal Cell ICAR Tour Module Guest House Managemen Copyright©2024 iWeb Technology Solutions Pvt. Ltd. and/or its affiliates. All rights reserved. For Internal Use Only. https://iums.pdkv.ac.in/iums/Default.aspx#

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# After Clicking On Print kv48 Options Then This Screen Will Be Display.

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#### Select Options Transaction type, Dept/Scheme Scheme Name, DoBillDate, Do bill no and Click on Print kv48 button.

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#### Kv-48 Print Report

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	Signature of Accountant           ACKNOWLEDGMENT           Received by Cash/Cheque Rs.: 14290.00         (FOURTEEN THOUSAND TWO (FOURTEEN THOUSAND THOUSAND TWO (FOURTEEN THOUSAND	
	D.O.Bill No. : 2024/1/183/REVEXP/0045 Dated : 24/05/2024 on Account of : (a) Recurring - Repair & Maintenance office furniture & equipment	

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	Inward No.:	^
	Date: Dr. PANJABRAO DESHMUKH KRISHI VIDYAPEETH, AKOLA	
	KV-48           DO Bill No.: 2024/1/183/REVEXP/0045         Voucher No.           DO Bill Date : 24/05/2024         Voucher Date 24/05/2024           Classification :         Dept /Scheme Name : ARIS Cell	
	Sub. Vr. No.         Saction No. & Date         Particulars of Claim         Bill No. of parties to whom payable         Amount	
	Repair & Maintenance office furniture & equipment 5/24/2024         Remultiment Maintenance office furniture & equipment furniture & equipment Repair & Maintenance office furniture & equipment         Remultiment D. Ghorpade         4500.00           Kepair & Maintenance office furniture & equipment         D. Ghorpade         4500.00	
	2 furniture & equipment - Repair & Maintenance of the Maintenance of t	
	3 5/24/2024 Repair & Maintenance office furniture & equipment furniture & equipment furniture & equipment Total 14290.00	
	Passed for payment for Rs. <u>FOURTEEN THOUSAND TWO HUNDRED NINETY ONLY</u>	
	a) Appropriation for 2024-2025 Rs. /- b) Expenditure including this bill Rs. 505038 /-	
	c) Balance Rs505038 /-	
	Signature of DDO Assistant Registrar (PGI) Akola 1.Certified that expenditure charged in this bill was absolutely neccessary and / or has actually been incurred. 2.Certified that the progressive totals in the bill has been checked with the expenditure register and found it to agree. 3. Certified that materials / articles in the stock register on page no 4. Received payments.	
	Signature of DDO Assistant Registrar (PGI) Akola Date : 5/27/2024	
	Day Ro 14990.00 In words Ro	~
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